CENTA® Checklist for creating impactful MCQs

Basic checks	
☐	Have you decided on a topic for the question (including subject, grade etc.)?
☐	Have you decided on the difficulty level of the question?
☐	Have you decided on the cognitive level of the question?
☐	Have you done a plagiarism check?
☐	Have you ensured the language used is simple and relevant to your students?

Characteristics	Rating (1 Poor to 10 Excellent)
CATEGORY I: UNAMBIGUOUS RIGHT OPTION	
A clear stem	/10
Clear options	/10
Any implicit assumptions	/10
Mutually exclusive options	/10
Best versus correct answer	/10
CATEGORY II: OPTIONS THAT ARE COMPARABLE	
Conceptually comparable / plausible options / not a trick question	/10
Comparable in language	/10
Visually comparable	/10
Avoid using 'all of the above' or 'none of the above' (except if there is a conceptual reason)	/10
CATEGORY III: ABILITY TO DERIVE MEANINGFUL INSIGHTS FROM OPTION(S)	
Aligning at least one distractor (preferably two or all three distractors) to relevant misconceptions	/10